

**PALOUSE CITY COUNCIL**  
Regular Council Meeting  
April 25, 2023, @ 7:00 PM  
PALOUSE CITY HALL | 120 E Main St.

**CALL TO ORDER:**

Mayor Tim Sievers called the regular Council Meeting to order at 7:00 pm.

**ROLL CALL:**

Deputy Clerk Kelsey Blair took Roll Call.

Councilmembers present: Sarah Bofenkamp, Bill Slinkard, Leslie Sena, Samuel Brink, Travis Deerkop, Robert Brooks, and Ann Barrington

Councilmembers absent: none

City staff present: City Administrator (CA) Misty La Follett, Public Works (PW) Superintendent (Supt) Mike Wolf, Police Officer Joel Anderson, and Deputy Clerk (DC) Kelsey Blair

**APPROVAL OF MINUTES:**

- Councilmember Brooks introduced a **MOTION** to approve the minutes from the regular council meeting on April 11, 2023, the **MOTION** was seconded by: Councilmember Slinkard. All council members approved, and the **MOTION** passed.

**PUBLIC WORKS REPORT:**

Supt Mike Wolf presented his report to the Council

**Water:**

- Public works has been out reading meters for the past couple of days.
- A couple more broken meters have been discovered and will need to be replaced. There are 10 mechanical meters on the shelf that public works will start installing. When those are gone, more meters will need to be ordered, and Supt. Wolf needs to know from Council if it is ok to start ordering and replacing mechanical meters with smart meters.

**Sewer:**

- A routine sample came back with high results; therefore, we are sending samples to the lab every day, trying to get our monthly average down.

**Park:**

- Bathrooms will be open this week.

**Pool:**

- A citizen volunteer cut out the wall and exposed the drain pipe that needs to be replaced. Iron Development is working up a quote for the hatch in the roof. The pump is still in Spokane, the motor did not need to be rebuilt, the pump is being rebuilt.

**Looping Main project:**

- Supt. Wolf and Rich Utzman have gone over a list of things that need to be fixed, this includes hydroseeding and repairs to a damaged sprinkler system.

\*PW report attached to minutes.

**POLICE REPORT:**

Officer Anderson presented his report to the Council.

19 calls for service and 2 callouts

53 traffic stops, 1 infraction, 3 criminal citations & 1 warrant arrest

- 3 complaints for 3 different properties violating the public nuisance code. Two of the properties have cleaned up and are no longer in violation, the third property has made no progress and had been given a week to comply.
- A Criminal citation was issued for failure to transfer a title within 45 days.

- A passenger had a misdemeanor warrant out of Spokane for Driving without a License. That is a Spokane County only extradition, so he was not arrested. He was given a citation for no insurance.
- A driver had an outstanding misdemeanor warrant out of Clarkston, he was arrested and given a citation for driving on a suspended license.
- Off-duty calls –
  - Illegal burning on the north hill
  - Verbal domestic violence between a mom and a son.
  - Welfare check on a possible suicidal person
- Report of 2 missing children. The children’s grandma and adopted mom reported them missing. 2 search teams were deployed. It was discovered that one of the children (12 years old) had been in contact with another family member to come pick them out. The children were located and have been placed with CPS.
- 5 calls for loose dogs and cows.
- Officer Anderson has petitioned to make the Public Nuisances and Outdoor Burning violations citable, with fines in the first, second, and third offense
- New patrol vehicle has been in service for a week.

\*PD Report attached to the minutes.

**YOUTH ADVISORY BOARD (YAB):**

Ainsley Sievers presented to the Council.

- The YAB has 5 members.
- They have released their 1<sup>st</sup> newsletter
- They are working on a list of mental health resources.

**CITY ADMINISTRATOR / DEPUTY CLERK REPORT:**

**Building Inspector Position**

- Right now, Jacob Billington is our building inspector and he is working as a contracted employee and that is how he was budgeted. There were talks and emails between Kyle, Brad, and Jacob about making him a city employee. He is already covered under our insurance, but we would start paying his social security, etc. as a regular employee. CA LaFollett is going to reach out to City Attorney Eric Hanson to see about changing Jacob Billington’s contract.

**Levy**

- CA LaFollett is waiting to hear back from City Attorney Eric Hanson about lifting the lid on the levies.

**Fire/EMS**

- The joint fireboard approved the purchase of a vehicle. The plan is that Fire/EMS will purchase the Journey from public works and outfit it for their needs. Public Works will purchase the Durango from the Police Department since that is no longer needed as a backup. The purchasing prices are still being worked up, factoring in repairs needed, etc.

**Downtown WIFI Corridor**

- Decisions will need to be made about the WIFI encryptions, speed, websites that can or cannot be accessed, etc. A list of questions was provided to the council for them to think about and decide on.

**Utility Bills**

- A citizen has asked to have a decrease in their water bill. This citizen has an unoccupied house, that had a water leak over the winter. The water leak went unnoticed until the meters were read last month. The result is a bill of over \$1000. The council discussed and decided not to remove any of the charges, but the citizen can be put on a payment plan to pay it off over time. Supt Wolf pointed out that with smart meters, the leak would not go unnoticed as long.

**Website**

- A couple of website examples were emailed out to the council members for review. There is a wide range of websites, from expensive with lots of bells and whistles to less expensive and more simplified. Some of the websites are expensive to design and come with thousands of dollars in annual fees. Getting bids back from designers will hopefully make it clearer.

**Hayton Green Park -Avista Gas Line Project.**

- A Public Hearing is scheduled for MAY 9, 2023, at 7 pm at the Community Center.

## **OLD BUSINESS:**

### **Website**

- A couple of website examples were emailed out to the council members for review. There is a wide range of websites, from expensive with lots of bells and whistles to less expensive and more simplified. Some of the websites are expensive to design and come with thousands of dollars in annual fees. Getting bids back from designers will hopefully make it clearer.

### **Hayton Green Park -Avista Gas Line Project.**

- Councilmember Brink introduced a **MOTION** to set a Public Hearing for the Avista SEPA permit on May 9<sup>th</sup>, 2023 at 7 pm at the Palouse Community Center, the **MOTION** was seconded by: Councilmember Sena. All councilmembers approved, and the **MOTION** passed.
- A Public Hearing is scheduled for MAY 9, 2023, at 7 pm at the Community Center.

## **NEW BUSINESS:**

### **Monthly Financial Balance Statement.**

- Councilmember Brooks asked to have the Treasurer's Report and Budget Position Statement provided to the council monthly

### **Resolution 2023-12 – Purchase of 2022 Ford Police Interceptor**

- There was discussion about the bid process. It was asked to have the accepted bid attached to the resolution.
- Mayor Sievers read aloud Resolution 2023-12 Purchase of 2022 Ford Police Interceptor.
- Councilmember Bofenkamp introduced a **MOTION** to adopt Resolution 2023-12 Purchase of 2022 Ford Police Interceptor, the **MOTION** was seconded by Councilmember Sena. All council members approved, and the **MOTION** passed.

### **Resolution 2023-13 – Amended Fee Schedule**

- This is being amended to correct the amount charged for Building Permit Plan Review Fees. In the past, we used to charge 10% of the permit fee, but the contract for Dan Gladwill for 2023, has his plan review fees set at 40% of the building permit fee, therefore we need to amend the fee schedule to reflect the contract made with Dan Gladwill.
- Mayor Sievers read aloud a portion of Resolution 2023-13 Amended Fee Schedule.
- Councilmember Brooks introduced a **MOTION** to adopt Resolution 2023-13 Amended Fee Schedule, the **MOTION** was seconded by Councilmember Deerkop. All council members approved, and the **MOTION** passed.

### **St. Elmo**

- Recently a community meeting was held to discuss the St. Elmo. Councilmember Barrington and CA LaFollett have had discussions about applying for a Community Economic Revitalization Board (CERB) grant to pay for a feasibility study. They have a meeting scheduled with CERB representatives.
- Justin Brown, the property owner of the St. Elmo spoke to the council. He has provided the previous engineering report to the council. Through his work and the consultation of experts, they have reached the conclusion that the building needs to come down. This is in part due to the brick being substandard and the farming being 200% overloaded. As part of the community, he is willing to wait on taking action with the property, to see if the feasibility study is something that could be done, in hopes of saving it. He is concerned about the liability that the building poses and that time is not on his side. If it comes to the point that the building becomes too dangerous, he will have to act.
- Mayor Sievers let the council know that the city has an interest, but he wants to remind everyone to respect private property owners. Justin and Lindsay Brown own the building; they carry the liability and the community needs to respect that. Mayor Sievers suggests moving forward with the feasibility study, that way it will give everyone, in the community, results to consider.
- Michael Echanove spoke to the council about the CERB application process

## **COMMITTEE REPORTS:**

### **Policy & Administration - Chair Barrington:**

- Chair Barrington has reached out to the Municipal Research and Service Center of WA (MRSC) to find out exactly what the relationship should be between the Planning Committee and the City Council.

### **Budget, Finance, & Major Acquisitions - Chair Bofenkamp:**

- No Report.

**Streets, Properties, & Facilities - Chair Deerkop:**

- No Report

**Personnel - Chair Brink:**

- Working on an Employee Handbook

**Water and Sewer - Chair Slinkard:**

- Replacing mechanical meters with smart meters is on the doorstep. When we run out of mechanical meters, it seems like smart meter is going to be the future.

**Joint Fire Board - Chair Sena:**

- 4 new volunteers have joined the Fire/EMS department
- Last year, funds were raised through donations for the purchase of a defibrillator. On a recent call, that defibrillator was used and saved a person's life.

**OPEN FORUM:**

- Shishona Turner addressed the council on the topic of the St. Elmo. She explained that she has experience with grants and, through her research, found that the Heritage Grant through the WA State Historical Society could be a good option for the St. Elmo. The grant opens in February 2024

**EXECUTIVE SESSION:**

- No Topics

**MAYOR'S REPORT:**

- Mayor Sievers has provided the council with a draft letter that was written by Varela for the Department of Ecology.
- Mayor Sievers has a meeting scheduled with Sam Snead, SJ Environmental, for an update on the wastewater treatment plant.
- The Police Task Force has met and organized tasks among the members. They meet again next week.
- Mayor Sievers attended the Habitat for Humanity fundraiser. The next Habitat for Humanity house will go in on Park Street. The application for the Habitat house is open. There may be a second one when this first one is finished.
- Important dates to remember: candidate filing for City Council seats and the mayor's position opens May 1. And, on May 23<sup>rd</sup> the Department of Ecology will be at the City Council Meeting.

**ALLOW PAYMENT OF BILLS:**

Councilmember Sena introduced a **MOTION** to allow the payment of bills; the **MOTION** was seconded by Councilmember Barrington. All council members approved, and the **MOTION** passed.

The following checks are approved for payment:

Claims paid	Ck# 13073- 13096	\$65,259.62
Payroll paid	Ck# EFT	\$ 879.37

**ADJOURN:**

Councilmember Slinkard **MOVED** to adjourn; Councilmember Brink seconded the **MOTION**: All council members present approved, and the **MOTION** passed.

The council meeting Adjourned at 8:58 pm

APPROVED: 

ATTEST: 

DATE: 5/9/2023

4/25/23

## Public Works Superintendent Council Report

Date: April 20, 2023

*(Keep in mind this is 5 days from each council meeting)*

### **WATER:**

We'll read meters on Monday & Tuesday.

We'll have to start installing replacement water meters after meter reads.

We're doing quite a few locates for the new poles going in.

We're still doing a lot of locates for the Avista replacement poles.

### **SEWER:**

We're shipping fecal samples to Spokane every day to get our numbers down to make the permit for April.

### **STREETS:**

We swept streets last week. We will continue to sweep when time allows us to.

### **SHOP:**

We had a flat tire on the service 1 ton.

### **PARKS:**

We hauled brush away from the west parking lot of the park.

We moved all of the tables and benches to the park from the flat house.

Evan has started to mow a little bit.

4/25/23

**POOL:**

Shoemaker Construction will be here in 2-3 weeks to replace the drain pipe on the trough.

We have some volunteers to help work on the pool hatch and wall plumbing to help save the city some money.

**F STREET BRIDGE:**

Lohman came last week and prepared the bridge for paving. Motley paved last Friday so the bridge is 100% done.

**WATER MAIN PROJECT:**

Rich from TD&H and Mike drove to the sites of construction to make punch lists.

4/25/23

Palouse Police Department report for Palouse City Council meeting April 25, 2023:

19 calls for service and two call outs covering three calls for service.

53 traffic stop resulting in one infraction issued, three criminal citations issued and one warrant arrest.

230410-01/230410-02/230412-01 – In a span of three days I received three different complaints about residential properties that were not in compliance with Palouse Municipal Code 8.12.020 – Public Nuisances. After receiving the addresses of the complaints I drove to the locations and took pictures of the properties in question. I found all three complaints to be justified and founded in fact. I called the owners of all three properties and advised them of the complaints and that I concluded they were in violation of the ordinance. I gave all three property owners one week to remove/throw away all the junk I had observed on their property. This included old appliances, mattresses/box springs, unstacked lumber and/or scrap metals, auto parts, tires, landscape trimmings, bags of garbage, etc.

Follow up one week later and two of the property owners had put forth great effort and work getting their properties in compliance. Those cases were closed out with no citation.

Property owner of the third complaint made no progress. However, after incorrectly quoting the property owner the first time offense amount, I reached out to them and advised they would have another week to get into compliance. This will be followed up next week.

230410-03 – While on proactive patrol, I stopped a vehicle with no rear plate and no temp tag. Upon closer inspection the upper right portion of the back window had a handwritten bill of sale taped to it. This does not replace a temp tag or trip permit. The driver said he thought he could drive with no registration for 45 days after buying/trading for a vehicle. I advised that was not the case. I also advised him if it was the case, the bill of sale was dated 48 days ago. I issued driver a criminal citation for Failure to Transfer Title within 45 Days.

230413-01 – While on proactive patrol, I stopped a vehicle with no front plate and non-functioning right brake light. Passenger was not wearing seatbelt. Passenger came back with a misdemeanor warrant out of Spokane PD for \$500 for NVOL w out ID. It was non extraditable from Whitman County. Passenger has criminal history to include drug/traffic offenses. Driver cited for no vehicle insurance.

230413-02/230413-03 – While on proactive patrol, I ran the plate of a vehicle I was following. As soon as the driver noticed I was following him he quickly darted into the first downtown parking spot he could find. I received the return seconds later to learn the registration was suspended for no vehicle insurance. I surveilled the male/female as they appeared to walk around downtown aimlessly with no real destination. Forty minutes later, the female drove the vehicle away and was stopped for the

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suspended registration. Male was now in the passenger seat. I advised the reason for the stop and also advised the male I would need his ID as I witnessed him drive the vehicle into Palouse. DOL/WACIC check of male revealed an outstanding misdemeanor warrant for his arrest for DV Assault IV for \$550 out Clarkston PD. Male driving status was also suspended out of Idaho. Male stated he was on probation out of Idaho for Grand Theft and that any future arrests would result in him having to serve out the remaining three years of his sentence in prison. Male was arrested and booked into Whitman County Jail on the warrant. I issued the male a criminal citation for DWLS.

230414-01/230414-02/230414-03 – While off duty and on call, responded to three calls for service to include an illegal burning call on the north hill, verbal DV between a mom and child, and a welfare check for a suicidal person. Two of these calls were within two hours of each other thereby constituting only one call out for both.

230416-01 – Received a report of two juveniles missing from a residence. Reporting party was grandma and adopted mom of the juveniles. Adopted mom and juveniles just moved to Palouse two weeks earlier. Two separate search and rescue teams were deployed along with myself and WCSO personnel to look for the juveniles. During the course of the investigation it was determined the twelve year old juvenile had been secretly communicating with family members on west side of state for the past week to arrange to be picked up in Palouse that morning. While working in conjunction/consultation with local CPS Investigators, the decision was made to transfer custody of juveniles to the state while the issue works its ways through the court system. Juveniles located and placed in CPS approved caretaker custody within 24 hours of being reported missing.

230410-04/230410-05/230410-06/230412-02/230418-01 – Five calls for loose dogs/cows roaming the streets and properties of Palouse in past ten days. One dog located two miles outside Palouse at local airfield and returned to owner. Another dog found outside of Palouse, dropped off in front of my residence where a neighbor advised she knew who the dog belonged to and returned them. Please do not pick up animals and bring them to me. Advise where they were seen and a description. I will respond and take appropriate action at that time.

230419-01 – While on proactive patrol, I observed an adult male I knew had a suspended driver license driving on public roadway. I ran his name and learned he also had an outstanding NO BAIL Felony Warrant for Burglary 2<sup>nd</sup> Degree out of Spokane County SO. Upon confirming the warrant I also learned the male had misdemeanor warrants for Theft 3<sup>rd</sup> Degree and Resisting Arrest for \$500 out of Spokane SO. Male was arrested and booked into Whitman County Jail for the warrants. I had previously arrested this male for Theft 2<sup>nd</sup> Degree for stealing a catalytic converter from a family member in Palouse. That case has been adjudicated.



4/25/23

I have successfully petitioned the Administrator of Courts Whitman County representative to enter PMC 8.12 – Public Nuisances and 8.32 – Outdoor Burning – codes into SECTOR. First, Second, and Third offense fine totals are entered and now available for citing violators if the need arise

New patrol vehicle has been in service for the past week. It was marked with Palouse lettering and outfitted with police radio/antenna on 4-11-23. I have gotten a ton of compliments on it. The siren system, light bar options, silent partner, push bar and speaker system are far superior to what Palouse PD had prior. Palouse citizens should take pride in this investment made for its police department.

MPO Joel Anderson #603

4/25/23

04/20/23  
08:38

Palouse Police Department  
Law Incident Summary Report, by Incident Number

1100  
Page: 1

Number	Time and Date	Nature	Address	Loctn	Dsp
Agency: Palouse Police Department					
230410-01	08:50:14 04/10/23	Civil	N	3	PAPDA INA
230410-02	08:50:45 04/10/23	Civil	N	2	PAPDA INA
230410-03	14:46:11 04/10/23	Traffic Offense	N	E	PAPDA CAA
230410-04	16:50:00 04/10/23	Animal Problem	S	S	WCSOA INA
230410-05	17:09:19 04/10/23	Animal Problem	S	S	PAPDA INA
230410-06	18:33:42 04/10/23	Animal Problem	S	F	WCSOA INA
230411-01	17:45:13 04/11/23	Animal Stray	N	8	PAPD INA
230412-01	13:03:10 04/12/23	Civil	N	5	PAPDA INA
230412-02	13:03:25 04/12/23	Animal Problem	N	4	PAPDA INA
230413-01	08:14:12 04/13/23	Traffic Offense	S	W	PAPDA INF
230413-02	17:02:10 04/13/23	Warrant Arrest	N	N	PAPDA CAA
230413-03	18:03:44 04/13/23	Dwls	N	N	PAPDA CAA
230414-01	12:59:59 04/14/23	Illegal Burning	N	3	PAPDA INA
230414-02	20:17:09 04/14/23	Domestic Disput	S	3	PAPDA INA
230414-03	21:06:35 04/14/23	Welfare Check	S	5	PAPDA INA
230416-01	12:41:27 04/16/23	Juvenile Prob	S	3	PAPDA INA
230418-01	13:39:24 04/18/23	Animal Stray	N	5	PAPDA INA
230419-01	17:31:52 04/19/23	Warrant Arrest	N	2	PAPDA CAA
230419-02	19:41:53 04/19/23	Abandoned Vehic	S	3	PAPDA INA
Total Incidents for This Agency:				19	

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Total Incidents for This Report: 19  
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Report Includes:

- All dates greater than `00:00:00 04/07/23`
- All agencies matching `PAPD`
- All officers
- All dispositions
- All natures
- All locations
- All cities matching `PALOUSE`
- All clearance codes
- All observed offenses
- All reported offenses
- All offense codes
- All circumstance codes

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\*\*\* End of Report /tmp/rptAl0DmF-rplwisr.r3\_1 \*\*\*  
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**RESOLUTION NO. 2023-12**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALOUSE, WASHINGTON accepting a vehicle bid to purchase a 2022 Ford Police Interceptor Utility AWD from Dana Safety Supply.

WHEREAS, the City Council of the City of Palouse recognizes that each vehicle brand has unique characteristics.

WHEREAS, the Police Department Interim Head of Department Officer Joel Anderson has researched the specifications for a new patrol vehicle available from Chevrolet, Dodge, and Ford.

WHEREAS, Officer Joel Anderson has concluded that the 2022 Ford Police Interceptor Utility AWD is best suited for the needs of the Police Department.

WHEREAS, the Palouse City Council approved the bid for the purchase of this 2022 Ford Police Interceptor Utility AWD for the Police Department from Dana Safety Supply in the amount of \$45,395.00 on April 26, 2022.

BE IT HEREBY RESOLVED THAT THE CITY COUNCIL FOR THE CITY OF PALOUSE, WASHINGTON, approved the attached vehicle bid to purchase a 2022 Ford Police Interceptor Utility AWD from Dana Safety Supply.

PASSED AND ADOPTED by the City Council of the City of Palouse on this 25<sup>th</sup> day of April 2023.

COUNCIL MEMBERS:

Stephen J. Bohrenkamp  
Seat 1

Bill Shubert  
Seat 2

Agona  
Seat 3

Sam Bitt  
Seat 4

[Signature]  
Seat 5

[Signature]  
Seat 6

[Signature]  
Seat 7

APPROVED:

[Signature]  
MAYOR

ATTEST:

[Signature]  
CITY ADMINISTRATOR

4-25-23

# City of Palouse

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PO Box 248 • 120 E Main St  
Palouse, WA 99161  
509-878-1811 • Fax 509-878-1320  
cityclerk@palouse.com

## BID WORKSHEET

\$ 35215.00 Dealer Bid Price (including fleet discounts/rebates and any other applicable incentives)

\$ \_\_\_\_\_ Sales Tax (if collected by dealer)

\$ \_\_\_\_\_ License/Title Fees (if collected by dealer)

\$ \_\_\_\_\_ Dealer Documentation and Prep Fees (if applicable)

\$ 7980.00 Cost to Purchase and Install the Interior/Exterior police specific equipment

\$ 2200.00 Cost to Deliver to Palouse Washington (if applicable)

\$ 45395.00 Total To Be Collected By Dealer

Estimated time for delivery if vehicle must be ordered from the manufacturer: 28 weeks ARO

If the vehicle must be ordered, will the bidder guarantee that the bid price will not increase from time of order until delivery? **Y or N** YES

Duval Ford / 406-770-0670/ kfried@danasafetysupply.com

Dealership Name / Phone Number / Email Address

Kirk Fried  
Authorized Dealer Signature

4/12/22  
Date

Prepared for: Joel Anderson  
 Palouse Police Department  
 Prepared by: Kirk Fried  
 04/12/2022



Duval Ford | 1616 Cassat Ave Jacksonville Florida | 322101600

2022 Police Interceptor Utility AWD Base (K8A)

Price Level: 245 | Quote ID: palous

Selected Equip & Specs

Dimensions

- Exterior length: 198.8"
- Exterior height: 69.4"
- Front track: 66.9"
- Min ground clearance: 7.6"
- Rear legroom: 40.7"
- Rear headroom: 40.4"
- Rear hiproom: 59.1"
- Rear shoulder room: 81.3"
- Cargo volume: 52.0cu.ft.
- Maximum cargo volume: 90.3cu.ft.

Powertrain

- 285hp 3.3L DOHC 24 valve V-6 engine with variable valve control, gasoline direct injection
- ULEV II
- All-wheel
- Fuel Economy Highway: N/A

Suspension/Handling

- Front independent strut suspension with anti-roll bar, gas-pressurized shocks
- Electric power-assist rack-pinion Steering
- P255/60WR18 BSW AS front and rear tires

Body Exterior

- 4 doors
- Black door mirrors
- Body-coloured bumpers
- Traller harness
- Front and rear 18 x 8 wheels

Convenience

- Dual zone front automatic air conditioning with air filter
- Power windows
- Driver and passenger 1-touch down
- Manual tilt steering wheel
- Day-night rearview mirror
- Wireless phone connectivity

- Exterior width: 78.9"
- Wheelbase: 119.1"
- Rear track: 66.9"
- Front legroom: 40.9"
- Front headroom: 40.7"
- Front hiproom: 59.3"
- Front shoulder room: 81.8"
- Passenger volume: 118.0cu.ft.
- Cargo volume seats folded: 90.3cu.ft.

- Recommended fuel : regular unleaded
- 10 speed automatic transmission with overdrive
- Fuel Economy Cty: N/A
- Capless fuel filler

- Rear independent multi-link suspension with anti-roll bar, gas-pressurized shocks
- Front and rear 18 x 8 black steel wheels

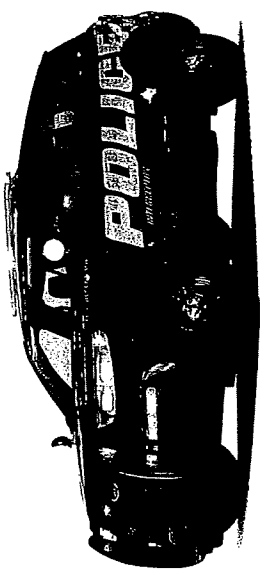
- Driver and passenger power remote heated, manual folding door mirrors
- Lip rear spoiler
- Class III trailer hitch
- Clearcoat paint
- 1 front tow hook(s)

- Cruise control with steering wheel controls
- Driver and passenger 1-touch up
- Remote power door locks
- Manual telescopic steering wheel
- Fleet Telematics Modem Internet access
- 1 1st row LCD monitor

Prepared for: Joel Anderson, Palouse Police Department

2022 Police Interceptor Utility AWD Base (K8A)

Price Level: 245



Client Proposal

Prepared by:  
 Kirk Fried  
 Office: 904-387-6541  
 Quote ID: palous  
 Date: 04/12/2022

Duval Ford | 1616 Cassat Ave, Jacksonville, Florida, 322101600  
 Office: 904-387-6541 | Fax: 904-387-6816



Prices and content availability as shown are subject to change and should be treated as estimates only. Actual base vehicle, package and option pricing may vary from this estimate because of special local pricing, availability or pricing adjustments not reflected in the dealer's computer system. See salesperson for the most current information.

4-25-23

**Prepared for: Joel Anderson**  
 Palouse Police Department  
 Prepared by: Kikik Filed  
 04/12/2022

Duval Ford | 1616 Cassat Ave Jacksonville Florida | 322101600

**Prepared for: Joel Anderson**  
 Palouse Police Department  
 Prepared by: Kikik Filed  
 04/12/2022

Duval Ford | 1616 Cassat Ave Jacksonville Florida | 322101600

2022 Police Interceptor Utility AWD Base (K8A)  
 Price Level: 245 | Quote ID: palous

2022 Police Interceptor Utility AWD Base (K8A)  
 Price Level: 245 | Quote ID: palous

**Selected Equip & Specs (cont'd)**

**Selected Equip & Specs (cont'd)**

Type: Regular  
 Class: III  
 Towing capacity: 5000 lbs.  
 Fuel Tank type: 21.4 gal.  
 \*Capacity:  
 Off Road  
 \*Min ground clearance: 8"  
 Interior cargo  
 Cargo volume: 52.0 cu.ft.  
 Maximum cargo volume: 90.3 cu.ft.  
 Maximum width: 47.9"

• Driver and passenger door bins  
 • Front bucket seats  
 • Manual driver lumbar support  
 • 4-way passenger seat adjustment  
 • Cloth seat upholstery  
 • External memory control  
 • 4 speakers  
 • Auto on/off headlights  
 • Variable intermittent front windshield wipers  
 • Fixed interval rear windshield wiper  
 • Front and rear reading lights  
 • Camera(s) - rear with washer  
 • Trip computer  
 • Trip odometer  
 • Brake assist with hill hold control  
 • Electronic stability control  
 • Dual front impact airbag supplemental restraint system  
 • Curtain 1st and 2nd row overhead airbag supplemental restraint system  
 • Airbag supplemental restraint system occupancy sensor  
 • Manually adjustable front head restraints

**Powertrain**

**Entertainment Features**

Engine Type: V-6  
 Block material: Iron  
 Head material: Aluminum  
 \*Injection: Gasoline direct injection  
 Orientation: Longitudinal  
 Valves per cylinder: 4  
 Variable valve control: Yes  
 Engine Spec  
 Bore: 3.56"  
 Displacement: 204 cu.in.  
 Engine Power  
 Output: 285 HP @ 6,500 RPM  
 Alternator  
 \*Amps: 250  
 Battery  
 Amp hours: 80  
 \*Cold cranking amps: 730  
 Oil cooler: Yes  
 Radiator: HD  
 Transmission  
 Electronic control: Yes  
 Lock-up: Yes

• AM/FM stereo radio  
 • Steering wheel mounted radio controls  
 • Integrated roof antenna  
 • LED low/high beam projector beam headlights  
 • LED brakelights  
 • Speed sensitive wipers  
 • Rear window defroster  
 • Deep tinted windows  
 • Tachometer  
 • Low tire pressure warning  
 • Parking sensors  
 • Traction battery level gauge

**Safety and Security**

**Safety and Security**

4-wheel ABS brakes  
 4-wheel disc brakes  
 ABS and driveline traction control  
 Dual seat mounted side impact airbag supplemental restraint system  
 Knee airbag supplemental restraint system  
 Power remote door locks with  
 3 manually adjustable rear head restraints

• 4-wheel ABS brakes  
 • 4-wheel disc brakes  
 • ABS and driveline traction control  
 • Dual seat mounted side impact airbag supplemental restraint system  
 • Knee airbag supplemental restraint system  
 • Power remote door locks with  
 • 3 manually adjustable rear head restraints

**Dimensions**

**Dimensions**

General Weights  
 GVWR: 6,840 lbs.  
 Payload: 1,670 lbs.

General Weights  
 GVWR: 6,840 lbs.  
 Payload: 1,670 lbs.

**Trailer Type**

**Trailer Type**

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Prepared for: **Joel Anderson**  
 Palouse Police Department  
 Prepared by: **Kirk Frited**  
 04/12/2022

Duval Ford | 1616 Cassatt Ave Jacksonville Florida | 322101600



2022 Police Interceptor Utility AWD Base (K8A)  
 Price Level: 245 | Quote ID: palous

2022 Police Interceptor Utility AWD Base (K8A)  
 Price Level: 245 | Quote ID: palous

**Selected Equip & Specs (cont'd)**

**Front Suspension**  
 Independence.....Independent  
 Anti-roll bar.....Regular  
**Front Spring**  
 Type.....Coil  
**Front Shocks**  
 Type.....Gas-pressurized  
**Rear Suspension**  
 Independence.....Independent  
 Anti-roll bar.....Regular  
**Rear Spring**  
 Type.....Coil  
**Rear Shocks**  
 Type.....Gas-pressurized  
**Steering**  
 Activation.....Electric power-assist  
**Steering Specs**  
 # of wheels.....2

**Selected Equip & Specs (cont'd)**

Speed.....10  
**Transmission Gear Ratios**  
 2nd.....2.985  
 4th.....1.769  
 6th.....1.275  
 8th.....0.854  
 10th.....0.636  
**Reverse Gear ratios**  
 0.689  
 4.866  
**Transmission Extras**  
 Oil cooler.....Regular duty  
**Drive Type**  
 4wd type.....Automatic full-time  
**Drive Feature**  
 Traction control.....ABS and driveline  
**Drive Axle**  
 Ratio.....3.73  
**Exhaust**  
 Material.....Stainless steel  
**Emissions**  
 CARB.....ULEV II  
**Fuel Economy**  
 Fuel type.....Gasoline  
**Fuel Economy (Alternate 1)**  
 \* Fuel type.....E85

**Exterior**  
**Front Wheels**  
 Diameter.....18" Width.....8.00"  
**Rear Wheels**  
 Diameter.....18" Width.....8.00"  
**Spare Wheels**  
 Wheel material.....Steel  
**Front and Rear Wheels**  
 Appearance.....Black  
 Covers.....Hub  
**Front Tires**  
 Aspect.....60  
 Sidewalls.....BSW  
 Tread.....AS  
 Width.....255mm  
**Rear Tires**

**Driveability**  
**Brakes**  
 ABS.....4-wheel  
 Type.....4-wheel disc  
**Brake Assistance**  
 Brake assist.....Yes  
**Suspension Control**  
 Ride.....Regular  
 Electronic stability control.....Stability control with anti-roll

Strut  
 Regular  
 Multi-link  
 Rack-pinion  
 Steel  
 18" W  
 P

Dual  
 Tier 2 Bin 5  
 Front and rear  
 Yes  
 Stability control with anti-roll

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2022 Police Interceptor Utility AWD Base (K8A)  
 Price Level: 245 | Quote ID: palous

### Selected Equip & Specs (cont'd)

Reclining	Manual	Way direction control	8
Lumber support	Manual	Cushion tilt	Power
Passenger seat		Reclining	Manual
Fore/aft	Manual		
Way direction control	4		
Front Head Restraint		Type	Adjustable
Rear Seats		Facing	Front
Descriptor	Split-bench	Folding position	Fold forward seatback
Folding	35-30-35		
Type	Fixed		
Rear Head Restraints		Type	Adjustable
Control	Manual		
Number	3		
Front Seat Trim		Back material	Vinyl
Material	Cloth		
Rear Seat Trim Group		Back material	Carpet
Material	Vinyl		

### Convenience

AC And Heat Type	Automatic	Dual zone front	Yes
Air conditioning	Automatic	Underseat ducts	Yes
Air filter	Yes	Radio grade	Regular
Audio System		External memory control	External memory control
Radio	AM/FM stereo	Speakers	4
Seek-scan	Yes	Steering wheel controls	Yes
Audio Speakers		Primary monitor size (inches)	4.2
Speaker type	Regular		
Audio Controls			
Speed sensitive volume	Yes		
Audio Antenna			
Type	Integrated roof		
LCD Monitors			
1st row	1		
Cruise Control			

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### Selected Equip & Specs (cont'd)

Aspect	60	Diameter	18"
BSW	BSW	Speed	W
Sidewalls	AS	Type	P
Tread	AS		
Width	255mm		
Spare Tire		Type	Full-size
Mount	Inside under cargo		
Wheels		Rear track	66.9"
Front track	66.9"		
Wheelbase	119.1"	Rear spoiler	Lip
Body Features		Body material	Galvanized steel/aluminum
• Front license plate bracket	Yes	Front low hook(s)	1
• Side plate(s)	1		
Side impact beams	Yes	Left rear passenger	Conventional
Body Doors		Rear cargo	Liftgate
Door count	4	Body width	78.9"
Right rear passenger	Conventional		
Exterior Dimensions		Driver side-impact	Seat mounted
Length	198.8"	Overhead	Curtain 1st and 2nd row
Body height	69.4"	Passenger side-impact	Seat mounted

### Safety

Airbags		Height adjustable	Front
Driver front-impact	Yes	Pre-tensioners (#)	2
Occupancy sensor	Yes		
Passenger front-impact	Yes		
Knee	Passenger		
Seatbelt			
Rear centre 3 point	Yes		
Pre-tensioners	Front		
Seating			
Passenger Capacity			
Capacity	5		
Front Seats			
Split	Buckets		
Driver Seat			
Fore/aft	Power		
	Height adjustable		
	Power		

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**Selected Equip & Specs (cont'd)**

Cruise control.....	With steering wheel controls
<b>Remote Releases</b>	
Cargo access.....	Power
<b>Convenience Features</b>	
Driver foot rest.....	Yes
12V DC power outlet.....	2
Internet access.....	Fleet Telematics Modern
<b>Door Lock Activation</b>	
Type.....	Power
<b>Door Lock Type</b>	
Rear child safety.....	Manual
<b>Instrumentation Type</b>	
Appearance.....	Analog
<b>Instrumentation Gauges</b>	
Tachometer.....	Yes
Engine hour meter.....	Yes
<b>Instrumentation Warnings</b>	
Oil pressure.....	Yes
Battery.....	Yes
Key.....	Yes
Low washer fluid.....	Yes
Rear cargo ajar.....	Yes
Brake fluid.....	Yes
<b>Instrumentation Displays</b>	
Clock.....	In-radio display
Redundant digital speedometer.....	Yes
<b>Instrumentation Feature</b>	
* Parking sensors.....	Yes Rear
<b>Steering Wheel Type</b>	
Material.....	Urethane
Telescoping.....	Manual
<b>Front Side Windows</b>	
Window 1st row activation.....	Power
<b>Windows Rear Side</b>	

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**Selected Equip & Specs (cont'd)**

2nd row activation.....	Power
<b>Window Features</b>	
1-touch down.....	Driver and passenger
Tilted.....	Deep
<b>Front Windshield</b>	
Wiper.....	Variable Intermittent
<b>Rear Windshield</b>	
Wiper.....	Fixed Interval
Defroster.....	Yes
<b>Interior</b>	
<b>Driver Visor</b>	
Mirror.....	Yes
<b>Passenger Visor</b>	
Mirror.....	Yes
<b>Rear View Mirror</b>	
Day-night.....	Yes
<b>Headliner</b>	
Coverage.....	Full
<b>Floor Trim</b>	
Coverage.....	Full
<b>Trim Feature</b>	
Instrument panel insert.....	Metal-look
Door panel insert.....	Metal-look
<b>Lighting</b>	
Dome light type.....	Fade
Rear reading.....	Yes
<b>Overhead Console Storage</b>	
Storage.....	Yes
<b>Storage</b>	
Driver door bin.....	Yes
Passenger door bin.....	Yes
<b>Cargo Space Trim</b>	
Floor.....	Carpet
<b>Cargo Space Feature</b>	
Trunk lid/rear cargo door.....	Plastic

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**Selected Equip & Specs (cont'd)**

Tie downs	Yes	Light	Yes
Cargo tray/organizer	Yes		
<b>Legroom</b>			
Front	40.9"	Rear	40.7"
<b>Headroom</b>			
Front	40.7"	Rear	40.4"
<b>Hip Room</b>			
Front	59.3"	Rear	59.1"
<b>Shoulder Room</b>			
Front	61.8"	Rear	61.3"
<b>Interior Volume</b>			
Passenger volume	118.0 cu.ft.		

**As Configured Vehicle**

<b>Description</b>	
<b>Base Vehicle</b>	
<b>Base Vehicle Price (K&amp;A)</b>	
<b>Packages</b>	
Order Code 500A	
Includes:	
- 3.73 Axle Ratio	
- GVWR: 6,840 lbs (3,103 kgs)	
- Tires: 255/60R18 AS 6SW	
- Wheels: 18" x 8" 5-Spoke Painted Black Steel	
- Unique HD Cloth Front Bucket Seats with manual recline, 2-way manual lumbar, passenger 2-way manual track (fore/aft, with manual recline) and built-in steel intrusion plates in both driver/passenger seatbacks.	
- Radio: AM/FM/MP3 Capable	
- Includes clock, 4 speakers, Bluetooth interface with hands-free voice command support (compatible with most Bluetooth connected mobile devices), 1 USB port and 4.2" color LCD screen center stack smart display.	

**Powertrain**

Engine: 3.3L V6 Direct-Injection (FFV)  
 (136-hp/107 top speed). Note: Deletes regenerative braking and lithium-ion battery pack, adds 250-amp alternator, replaces HT AGM battery (800 CC/80-amp) with HT SJL battery (730 CC/80-amp) and replaces 19-gallon tank with 21.4-gallon.

Transmission: 10-Speed Automatic (44U)

3.73 Axle Ratio

GVWR: 6,840 lbs (3,103 kgs)

**Wheels & Tires**

Tires: 255/60R18 AS 6SW

Wheels: 18" x 8" 5-Spoke Painted Black Steel  
 Includes polished stainless steel hub cover and center caps.

**Seats & Seat Trim**

Unique HD Cloth Front Bucket Seats w/Vinyl Rear  
 Includes padded bucket, driver's 6-way power track (fore/aft, up/down, tilt with manual recline, 2-way manual lumbar), passenger 2-way manual track (fore/aft, with manual recline) and built-in steel intrusion plates in both driver/passenger seatbacks.

**Other Options**

Monotone Paint Application

119" Wheelbase

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Palouse Police Department  
Prepared by: Kfir Fried  
04/12/2022



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2022 Police Interceptor Utility AWD Base (K8A)

Price Level: 245 | Quote ID: palous

## As Configured Vehicle (cont'd)

### Description

- Radio: AM/FM/MP3 Capable**  
Includes clock, 4-speakers, Bluetooth interface with hands-free voice command support (compatible with most Bluetooth connected mobile devices), 1 USB port and 4.2" color LCD screen center stack smart display.
- Tail Lamp/Police Interceptor Housing Only**  
Pre-existing holes with standard twist lock sealed capability (does not include LED strobe) (eliminates need to drill housing assemblies).
- Engine Block Heater**
- Front License Plate Bracket**
- Dark Car Feature**  
Courtesy lamps disabled when any door is opened.
- Grille LED Lights, Siren & Speaker Pre-Wiring**
- Driver Only LED Spot Lamp (Unity)**
- Underbody Deflector Plate**  
Engine and transmission shield.
- Rear-Door Controls Inoperable**  
Locks, handles and windows. Note: Can manually remove window or door disable plate with special tool. Note: Locks/windows operable from driver's door window.
- Remote Keyless Entry Key Fob w/o Key Pad**  
Does not include PATS. Includes 4-key fobs. Key fobs are not fobbed alike when ordered with keypad-fob.
- Rear Console Plate**  
Contours through 2nd row, channel for wiring.
- Heated Sideview Mirrors**
- Police Engine Idle Feature**  
This feature allows you to leave the engine running and prevents your vehicle from unauthorized use when outside of your vehicle. Allows the key to be removed from ignition while vehicle remains idling.
- Reverse Sensing System**
- Emissions**
- 50 State Emission System**
- Flexible Fuel Vehicle (FFV) system** is standard equipment for vehicles equipped with the 3.3L V6 Direct-Injection engine.
- Interior Color**
- Charcoal Black w/Unique HD Cloth Front Bucket Seats w/Vinyl Rear**
- Exterior Color**

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2022 Police Interceptor Utility AWD Base (K8A)

Price Level: 245 | Quote ID: palous

## As Configured Vehicle (cont'd)

### Description

- Agate Black**
- Upfit Options**
- Dana Safety Supply Emergency Vehicle Package**
  - Syllis 99409 Dash Bumper
  - Syllis 100L Rescued Partition, Uncoated Poly w/ horizontal sliding window
  - Syllis Rear Cargo Partition
  - Flavis Mid-Height Angled Center Console w/ cup holder, dual USB charging port, and arm rest
  - Flavis Rear Cargo Partition
  - Flavis 100L Rescued Partition, Uncoated Poly w/ horizontal sliding window
  - Whelan 23555 SAE light controller
  - Brooking Industries Eclipse Interior light bar, red/blue with take-downs and full white flood feature
  - Brooking Industries Razor rear interior light bar, red/blue
  - Brooking Industries 1000MHz VHF radio, red/blue (2x mounted on grill, 2x mounted on rear fliqgate)
  - 132-174 MHz VHF wide band antenna
  - Power Distribution panel with fuses and circuit breaker
  - Installation performed by Palouse Police Department
  - Transportation from Livingston, MI to Palouse, WA

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4-25-23

4-25-23

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Palouse Police Department  
Prepared by: Kirk Fried  
04/12/2022



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### Pricing Summary - Single Vehicle

	MSRP
<i>Vehicle Pricing</i>	
Base Vehicle Price	\$41,110.00
Options	-\$1,360.00
Colors	\$0.00
Uplifting	\$10,180.00
Fleet Discount	\$0.00
Fuel Charge	\$0.00
Destination Charge	\$1,245.00
<b>Subtotal</b>	<b>\$51,175.00</b>

<i>Pre-Tax Adjustments</i>		MSRP
Code	Description	
Govt	Government Pricing Discount	-\$5,780.00
<b>Total</b>		<b>\$45,395.00</b>

Customer Signature \_\_\_\_\_ Acceptance Date \_\_\_\_\_

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**RESOLUTION NO. 2023-13**

A RESOLUTION OF THE CITY COUNCIL OF THE CITY OF PALOUSE, WASHINGTON, setting the fees to be charged for City services in 2023.

WHEREAS, the City of Palouse provides certain services at a cost to the City; therefore, BE IT HEREBY RESOLVED by the City Council of the City of Palouse that certain services, unless specified by code below, shall be set as follows:

**CITY HALL**

Photocopying	
8 ½" x 11", single-sided	\$ .15 a page
8 ½" x 11", double-sided	\$ .25 a page
8 ½" x 14" or larger, single-sided	\$ .30 a page
8 ½" x 14" or larger, double-sided	\$ .55 a page
Fax Service	\$1 per page
NSF charges	\$25

**POLICE DEPARTMENT**

Accident Reports	\$45 for each report
Dog Licenses, yearly, January - December	\$5 spayed/neutered or \$10 unaltered

**PUBLIC WORKS**

Reconnection fee (13.20.100)	\$50
Compost Use Permit	\$25 yearly, January - December
Gravel, scoop (1.5 tons)	(@cost x 1.5) + \$10 delivery fee + tax
Dig & Cover – dirt & gravel	\$20/foot + tax
Dig & Cover – asphalt	(labor & material (td by each job) x 1.5) + tax
Extension of water service application (WEP)	\$150
Water connection fee (as per 13.08.120)	\$1,825
Sewer connection fee (as per 13.36.020)	\$1,825

**CEMETERY (PMC 2.48)**

Sale of cemetery plot	\$500
Casket burial	\$850
Urn burial	\$350

**MISCELLANEOUS PMC fees, determined as per code**

Mobile Home Park annual permit (17.20.060)	\$6 per unit, annually
Mobile Home Park transfer fee (17.20.070)	\$5
Conditional Use Permit application (17.04.130C)	\$100
Variance Permit application (17.04.130C)	\$100
Rezone application (17.04.130C)	\$100
Street Vacation (12.12.060-Res. 899)	\$100
Short Plat application (18.04.180A)	varies, \$75-\$125+
Short Plat filing fee (18.04.180B)	75% of application fee ^^

**BUILDING PERMIT FEES****Flat Fees:**

Re-roof, siding, windows, staircases	\$45.50 + state fee
Non-structural remodel	\$75.00 + state fee
Title elimination	\$30.50 + state fee
Fencing (over 7' high)	\$30.50 + state fee
Demo	\$30.50 + state fee
Ground/roof-mounted solar	\$45.50 + state fee
Mailing fee for Building Plans	\$100.00

**SEPA AND SHORELINE DEVELOPMENT FEES**

SEPA (DNS or MDNS)	\$250
Substantial Development Permit	\$250
Flood Plain Development Permit	\$75

All new construction shall be based on the following valuations:

Dwellings	\$94 per sq. ft. valuation
Garages	\$40 per sq. ft. valuation
Pre-fab buildings/Modular homes	\$40 per sq. ft. valuation
Semi or unfinished basements	\$40 per sq. ft. valuation
Pole buildings	\$20 per sq. ft. valuation
Decks, porches	\$15 per sq. ft. valuation
Mixed-use builds	\$94 per sq. ft. valuation
Commercial	\$94 per sq. ft. valuation
Unusual commercial (i.e. grain elevator)	
valuation based on project cost	
Mobile home install application permit (PMC 17.16.050B)	\$100 per section (i.e. triple wide = \$300). No state fee.
Plumbing permit See permit application for fees.	No state fee.
Mechanical permit	See permit application for fees. No state fee.

Plan Review Fee will be a sum equal to 60% of the building permit fee for any commercial building projects or multi-unit projects having a stated value of more than \$100,000. All other plan review projects will be 40% of the building permit fee.

State building code fee as per WA State Building Code Council. RCW 19.27.085 \Current rate (\$6.50), plus an additional \$2 per additional residential unit after the first unit. The current rate (\$25) for each commercial building permit, plus an additional \$2 per additional unit.

All fees are based on WA State Building Code Council. Any other building permit fee not listed herein shall be 100% of the rate published in the most recent edition of the International Building Code Schedule adopted by the State of Washington.

PASSED AND ADOPTED by the City Council of the City of Palouse on this 25th day of April 2023.

COUNCIL MEMBERS:

Sarah J. Bofenkamp  
 Seat 1

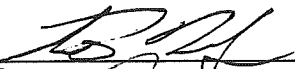
Bill Shindler  
 Seat 2

[Signature]  
 Seat 3

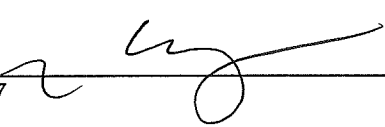
[Signature]  
 Seat 4

APPROVED:  
[Signature]  
 MAYOR

ATTEST:  
[Signature]  
 CITY ADMINISTRATOR

  
\_\_\_\_\_  
Seat 5

  
\_\_\_\_\_  
Seat 6

  
\_\_\_\_\_  
Seat 7